

TUESDAY, AUGUST 18, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, August 18, 2026, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. Marc Rogols, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from August 11, 2026, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 18, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$463,511.56 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 18, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$78,077.58 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

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**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATIONS:

**\$600.00 – 1001.160.30.520200 – Auditor Medicare – Auditor
TO
1001.160.30.530100 – Auditor Supplies – Auditor**

**\$7,000.00 – 1001.170.30.530100 - Treasurer Supplies – Treasurer
TO
1001.170.30.540100 – Treasurer Contract Services- Treasurer**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Supplemental Appropriation Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for SUPPLEMENTAL APPROPRIATION:

\$6,200.00 – 1001.103.30.591110 – Health & Safety Comm Incentive – Commissioner

\$1,530.00 – 1001.100.30.520400 – BOC General Unemployment – Commissioner

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Cash Advance Back Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for CASH ADVANCE BACK:

**\$14,542.68 – 3021.100.42.580100 – Advance Out Sunnyside Drainage Improvement – Engineer
TO
1001.100.20.491000 – Advances In – General Fund - Engineer**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: September 8th Agenda
 - No agenda items
- Outstanding Plats:
 - Duvall Road Right-of-Way Dedication West

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- Duvall Road Right-of-Way Dedication East
- Lot Splits:
 - 3 Approved lot splits in the last week, 10 open applications.
- CDBG
 - No Update
- Industrial Site
- Tax Incentives

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Electricians rewired the load on the generator to include the power panel feeding the system racks in the Datacenter.
- CTI came onsite to verify the operation of the Common Pleas Court audio visual system
- Service agreements for Cisco 9300s were renewed to facilitate failed 9300 in Datacenter.
- Continuing to work with Mark to get proper configuration of the new Palo's
- Interviews concluded on Monday at noon.
- Getting quotes for website ADA compliance.
- I have quotes from Glo Fiber and Spectrum to review.

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals
 - None
- This Week
 - SERC Coffee Talk – Drones in Hazmat Situations – 8/19
 - Fire Chiefs Association Meeting – 8/19
 - Ohio Alerts Symposium – 8/20
 - Grant Preparedness Webinar – 8/20
- Next Week
 - ARES Meeting – 8/24
 - Regional COTS Meeting – 8/26
 - Crisis Intervention Advisory Committee – 8/26
 - IPAWS Workshop – 8/27
- Programs
 - EMA Operations
 - Storm Updates
 - 911 Coordinator
 - 911 Calls Routing to Northern911 Center
 - Village Representative for 911 Committee Update
 - LEPC
 - No New Updates
 - Radio Programming –
 - GenWatch3 Invoice Update
 - MARCS System Update

In the Matter of
Report Provided by Jeremy Grant:

The following is a summary of the report provided by Jeremy Grant, Dog Warden.

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Mr. Grant reported that they are currently housing 15 dogs. There were 3 visitors to the shelter last week and 3 volunteers. Mr. Grant discussed the Putts for Paws Event which had been canceled due to weather and is pending a new date.

In the Matter of
Report Provided by Angela Karr:

The following is a summary of the report provided by Angela Karr, Deputy County Administrator:

- There was one (1) BWC claims (2026 = 11) and No (0) unemployment claims filed for the week (2026 = 2).
- Gov Deals –
 - PCSO provided information to post the two old Harley Davidson Motorcycles for sale. No Update
 - Waiting for information on old covert cars being sold. Donation to Airport to replace van.
- Personnel –
 - Three (3) new hire packets had been handed out this week (2 Clerk of Courts – Part-time, and 1 Engineer – Full-time), and a total of 51 in 2026.
- Job openings –
 - P/T Custodian & F/T Custodian – Posted – Two applicants
 - Maintenance Worker – Posted – Three applicants received
 - Highway Maintenance Worker II (Engineer) - Posted
 - Assistant Prosecutor - Juvenile Division (Prosecutor) – Re-posted
 - Driver License Examiner (Clerk of Courts) – Posted
 - Dog Shelter Kennel Attendant – Three interviews were held Wednesday, August 12, 2026. Recommendation.
 - JFS – Posted Referral Specialist 2(JFS)
 - License Examiner (Clerk of Courts)
 - IT Technician – Interviews were last Thursday, August 6, 2026. Recommendation.
- Building Department –
 - No update.
- Health Insurance –
 - Health & Safety Elected Official Employee Luncheon this Thursday 11:00 am – 2:00pm
- Miscellaneous –
 - Health & Safety Fund – Supplemental Reimbursement (Move remaining balance by resolution)
 - Chamber of Commerce: West Side Park Ribbon Cutting August 18, 2026, at 10:00 a.m.
 - Pickaway County Park District 2026 Fall Park Program Schedule

In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff.

- ID Network Testing has begun this week
- Storms kept us busy last week. Some flooding not as bad as in the past.
- Sheriff Hafey stated that Major Hunter Lane and Deputy Corey Hamlin will be retiring at the end of August and requested Major Lanes’ and Deputy Hamlin’s firearms be retired with them and allow for the firearm to be transferred to Major Lane and Deputy Hamlin for \$1.00.
- Last night went to Williamsport Village Council meeting.
- Hired new Deputy Jacie MacDonald.

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Mark Rogols, County Administrator:

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- Building Department –

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- Friday, August 14, 2026, met with Kelly Kight.
- Health Insurance –
 - Matt Schoeppe (Wilson Partners) continues working on proposal for Life/Disability change. Presentation to Commissioners 9/15/26.
- Miscellaneous –
 - CEBCO 5.6% increase – cost to Employees and County.
 - Resumed work on Fairgrounds lease update and payments. Meeting with Von pending.
 - Ag Hall of Fame Thursday, September 3, 2026. Nominees: Don Bucher and Roger Diehl. Attendees from both families submitted with slide show photos.
 - CCAO Group Retro Webinar Wednesday, August 26, 2026.
 - 2nd Notice – Power Connex Procedural Schedule
 - WDC Project Update email
 - Palmer Energy Report August 13, 2026.
 - Engineer – Lift Station Change Order, and pump rental.
 - CORSA 39th Annual Membership Meeting Friday, September 18, 2026.

In the Matter of
Executive Session:

At 9:44 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Tiffany Nash, EMA Director, Robert Adkins, IT Director, Jeremy Grant, Chief Dog Warden, Marc Rogols, County Administrator, Angela Karr, Deputy County Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

- ❖ 10:00 a.m. Mr. Robert Adkins left session
- ❖ 10:00 a.m. Mr. Jeremy Grant left session
- ❖ 10:06 a.m. Ms. Tiffany Nash left session
- ❖ 10:08 a.m. Ms. Brandy Stewart left session

At 10:21 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No Action taken.

In the Matter of
Job and Family Services Update:

Nick Tatman, Job and Family Services Director, met with the Commissioners to provide an update of JFS. Mr. Tatman reported that they currently have 17 children in placement and the total number of children involved with child welfare is 91. There are 7 children in residential placement. The agency did a mandated reporter training for Circleville City Schools on August 14, 2026.

Mr. Tatman reported that the current Statewide SNAP error rate is 5.11%. The state needs to be at 6% by October 2026. Pickaway County error rate since March 2026 is 4.5%. On the 2nd week of September, OMJ will host a 10-day hiring event for Marshals. The goal will be to hire all staff needed for the store opening. OMJ held an event for Allied who is hiring security for the department of defense at Anduril. There were 32 well-qualified applicants that attended and 17 were hired. Mr. Tatman stated that Anduril needs to hire 110

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technicians by the end of the year, and they estimate that we will complete 420 assessments to get that 110. This is Phase 1 and will run from September to January. Mr. Tatman said that in May 2026 the Ohio Unemployment Rate was 3% and for June 2026 was 3.7%. Pickaway County unemployment was last reported at 3.5%.

In the Matter of
Coroner Discussion:

Mr. Brad Cotton was in to discuss his interest in running for Coroner. He shared that he has approximately 50 years of frontline emergency room experience and will be retiring at the end of the year. Mr. Cotton thinks that it would be a good transition, he views the position as a great opportunity to serve his people such as the EMS, Fire, and Police. Be of service to serve full-time not part-time. Mr. Cotton asked the Commissioners what they would like to see from that office, and expectations. Commissioner Wippel said that the Commissioners' role is to oversee the budget while the coroner operates the office independently. The discussion also included the investigator role, and the process for autopsies being handled, and the new software that was recently received by the Coroner's Office.

In the Matter of
Acceptance of Resignation of
Jeffery Rush, Electrical Inspector for
The Pickaway County Building Department:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to accept the resignation of Jeffery Rush as the Electrical Inspector for The Pickaway County Building Department, effective August 28th.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Dylan Hall Hired
As IT Technician For
Pickaway County IT Department:

Robert Adkins, IT Director, Eric Cotton, IT Lead Support Technician, and Angela Karr, Deputy County Administrator conducted interviews for the full-time IT Technician position, and it was their recommendation to hire Dylan Hall. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to hire Dylan Hall as the IT Technician in the Pickaway County IT Department, effective Monday, August 24, 2026.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Nicole Lucician Hired
As Kennel Attendant For
Pickaway County Dog Shelter:

Jeremy Grant, Chief Dog Warden, and Angela Karr, Deputy County Administrator conducted interviews for the full-time Kennel Attendant position, and it was their recommendation to hire Nicole Lucician. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to hire Nicole Lucician as the Kennel Attendant at the Pickaway County Dog Shelter effective Monday, August 24, 2026.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Pickaway County Sheriff's Office
Major Hunter Lane Retirement:

Sheriff Hafey informed the Commissioners that Major Hunter Lane will be retiring from the Sheriff's Office. Sheriff Hafey requested Major Lanes' firearm be retired with him and allow for the firearm to be transferred to Mr. Lane for \$1.00. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the transfer ownership of Major Hunter Lanes' firearm to him and the unit be retired from service.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Pickaway County Sheriff's Office
Deputy Corey Hamlin Retirement:

Sheriff Hafey informed the Commissioners that Deputy Corey Hamlin will be retiring from the Sheriff's Office. Sheriff Hafey requested Deputy Hamlin's firearm be retired with him and allow for the firearm to be transferred to Mr. Hamlin for \$1.00. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the transfer ownership of Deputy Corey Hamlin's firearm to him and the unit be retired from service.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
County Employee Benefit Consortium of Ohio
Pickaway County 2027 Rate Renewal:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Pickaway County 2027 Rate Renewal Acceptance from County Employee Benefit Consortium of Ohio (CEBCO) for 2027 employee benefit rates.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Knollwood & Wintergreen Wastewater
Treatment Plant Consolidation Contract 1:
Knollwood Wastewater Treatment Plant & Wintergreen
Lift Station Certificate of Substantial Completion with Darby
Creek Excavating, Inc.:

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Upon review of the Certificate of Substantial Completion with Darby Creek Excavating, Inc. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to authorize Commissioner Jay Wippel to execute the Certificate of Substantial Completion with Darby Creek Excavating, Inc.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Ringgold Southern Subdivision
Plat, Walnut Township Approved:

Tim McGinnis, Planning and Development, presented a plat for Ringgold Southern Subdivision in Walnut Township. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve Ringgold Southern Subdivision, two lots in Walnut Township.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Contract 1: Knollwood Wastewater Treatment
Plant & Wintergreen Lift Station Payment Application No. 10
For Pickaway County Engineer Department:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute the Contractor's Application for Payment No. 10 with Darby Creek Excavating, Inc. for the Contract 1: Knollwood Wastewater Treatment Plant & Wintergreen Lift Station for the Pickaway County Engineer Department. Payment No. 10 of \$188,574.97 for July 1, 2026, through July 31, 2026.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Julian & Grube, Inc. Contract
For Departmental Audit:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Marc Rogols, County Administrator, to sign the contract with Julian & Grube, Inc. for Departmental Audit.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Airport Authority Update:

Tim Wilson and Jay Elsea of the Pickaway County Airport Authority came in to give the Commissioners an update on the Airport Improvement Project. Mr. Elsea thanked the Commissioners for all

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their help with the project. Mr. Wilson reported that looking for a September 2026 Completion for the new 14 Bay T-Hanger. The rain has been a challenge to finish up the work. Had Pre Con meeting to go over detailed specs for fuel tanks. Mr. Wilson reported that they had a good conversation with Anduril about trying to do some job creation with the Technical School regarding interest in aviation maintenance.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending August 15, 2026.

A total of \$370.00 was reported collected as follows: \$45 dog licenses, \$30 dog license late penalty, \$40 owner turn-ins, \$105 owner turn-in euthanized, \$25 adoptions, \$25 redemptions, and \$100 in private donations.

One (2) stray dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Brandy Stewart, Clerk